



Subject	March TGMI Steering Committee Meeting			
Location	Nashville, TN Tower, 17 th Floor, Conference Room B & 615-532-4599			
Date/Time	3/11/2014 2:00 PM CST			
Quorum	Yes			
Attendees A – Absent X – in person P – on call	X	April Romero, Chair	X	Michelle Smith, Present Class S.C. Member
	P	Vicky Hutchings, Vice Chair	P	Terry Malone, Member-at-Large (Year 2)
	P	Lauren Hill, Past Chair	A	Greg Spradley, Member-at-Large (Year 2)
	P	Kim Harmon, Past Class President	X	Susan Burdette, Member-at-Large (Year 1)
	P	Tina Fox, Past Class S.C. Member	A	Archie Doby, Member-at-Large (Year 1)
	X	Bruce Balcom, Present Class President	A	Trish Holliday, DOHR Ex-Officio
	P	Dr. Gary Peevely, UT	P	Stefani Mundy, UT

1. Call to Order (Time: 2:00), April Romero

Recent Accomplishments

- Lunch and Learn scheduled for March 31, 2014 from 12:00 – 1:30 p.m. at the TN Tower, 3rd Floor, Conference Room D.
- September 6 UT Football Game and Tailgate

Items coming out of TN Government Leadership Council – April

- Reminder to apply for your Black Belt – BBLP!!!!
 - Can claim 1 point per hour towards Black Belt for each steering committee, subcommittee, book club and council meetings
- TGEI is planning an all class reunion for August 2014
- Request to invite TGEI and LEAD TN alumni to any future TGMI events – We are one cohesive leadership group
- May 22 TGEI Lunch and Learn
- September 6 UT Football Game
- Mentor Tennessee – encourage involvement
- Systems Thinking Committee selected two Customer Service award winners, giving them a signed letter from the Governor and a state seal plaque – Winners will be announced in the next Leadership Newsletter
- Book Club update – kickoff meeting scheduled, future meetings planned for once a month
- DOHR is going to contract to bring in Stephen Covey's 6 Leadership Module training for certification. 1 day per module for training – Modules are: Four imperatives of great leaders, Inspiring trust, Clarifying your teams purpose, Building process excellence, Unleashing talent, Leading across generations

Items coming out of TGEI/TGMI Meeting with Trish – April

- TGMI Chair procedures manual will be posted on TGMI website with password required for updating document, DOHR will be managing this information



- Lunch & Learn events can be booked in the TN Room so attendance isn't limited, get with Sharon Buwalda to have booking fee waived
- Need to edit TGMI Bylaws to state that the Chair and Past Chair serve on the Tennessee Government Leadership Council. A motion was made by Bruce Balcom and seconded by Lauren Hill that the Bylaws remain unchanged since the existing language covers participation on other committees as designated, motion carried.
- Any topics we would like to elevate to Trish to promote statewide send to her as a bulleted list
- TGL Council Forward Focus Committee is taking our idea of Better Health Initiative in state leadership. Any interested parties, please contact April Romero for further information.
- Idea of raising future leaders in state government is supported – suggested to coordinate with Department of Education. This idea was tabled as there are no volunteers at this time.
- Idea of creating a State Government Leaders Toastmaster group is supported – Archie
 - Alumni interested in participating in the Toastmasters club are Zachary Nixon, Derrick Smith, Steve Hawkins, Michelle Smith, April Romero. Archie is waiting to hear from his contact in the Toastmasters club and will keep us posted on the details.
- Idea of State Government Leaders Softball tournament is supported – Terry. This will be an event shared with TGEI and LEAD Tennessee.
- Idea of State Government Leaders Golf tournament is supported – Lauren. This will be an event shared with TGEI and LEAD Tennessee.

Discussion

1. University of Tennessee Update – Dr. Peevely and Stefani Mundy
 - a. UT Football Game update – September 6 – 30 TGMI and 30 TGEI Alumni have responded with an interest. Dr. Peevely will be checking seating options and checking for more tickets.
 - b. TGMI Orientation April 21st – Ellington Agricultural Center – The Class of 2013 is responsible for registration, welcome, a panel discussion, a slide show, networking and hospitality. Stefani will create agenda and send to Bruce, Michelle and April for review. Steering Committee members planning to attend orientation are Lauren, Vicky, April, Michelle, Bruce, Susan. Additional Class of 2013 members planning to attend are Robin Hausken and Alayna Duffel.
2. Treasurer Report – Terry Malone
 - a. Current Balance \$964.28. \$82.99 was spent for the plaque – Terry, extended thanks to Bruce and Michelle for getting the plaque to her.
 - b. Plaque for Debbie Rivers - Terry needs a check signed by Vicky or April to mail the plaque. April sent Terry Debbie's mailing address.
 - c. Holiday breakfast registration update – There are still three Alumni who have not paid for the Holiday breakfast.
3. Secretary Report – Michelle – February meeting minutes were posted on the DOHR TGMI website and LinkedIn. An Alumni directory was requested in order to be able to sort Alumni alphabetically, April to send that to Michelle. Book recommendations will be added to this report for the last couple of months. This was left off inadvertently.
4. Charter Committee Report – Mike Travis/April Romero – Information is going to be electronic to avoid the loss of information when officers change.
5. Communications Committee Report – Vicky Hutchings – The TGMI website on DOHR has been updated. Vicky requested that everyone review the information posted and let her know of any modifications needed. The TGMI Facebook site has been created. Class reporters should send invitations to join to the Alumni in their class. Nine people have signed up so far. Thanks to April



for sending the information to her class. Vicky is soliciting articles for the Spring newsletter, received one article so far from class of 2005. Newsletter deadline is May 30.

6. Community Service Committee Report – Tina Fox
 - a. Committee Members for 2014 – Jon Zirkle and Derrick Smith. Tina will reach out to Jason Conner and Chris Harris to see if they are interested in continuing service on this committee.
 - b. Events currently planned – Second Harvest Food Bank is scheduled for 6/19/14 5:30 pm to 8:30 pm, Family Night. They plan to have at least four events for the year. Ideas include a Fall Canoe Cleanup, Hands on Nashville, planting trees along the Harpeth River, Habitat for Humanity, Nashville Zoo project during Halloween and being in charge of the Food Drive and St. Jude donations during the Holiday Breakfast.
7. Business Events Committee Report – Greg Spradley/Michelle Smith
 - a. Committee Members for 2014 unchanged
 - b. Events currently planned – Discussion with Stefani Mundy occurred regarding plans for the orientation. See University of Tennessee update above. TGMI Class of 2013 Officers and a few others will be on a panel to answer questions. Bruce will be giving a speech. Lauren, Vicky, April and Susan plan to attend.
8. Education Development Committee Report – Susan Burdette
 - a. Committee Members for 2014 unchanged
 - b. Modified duties to change duty of “mentoring bureau” to say “support Mentor Tennessee program as needed”
 - c. Events currently planned – Speakers Bureau will be on an as needed basis. Susan is currently working with Phyllis Hodges within the Department of Education. The first Lunch and Learn has been scheduled for March 31, 2014 from 12:00 – 1:30 p.m. at the TN Tower, 3rd Floor, Conference Room D. TGEI and LEAD TN were also invited. There were ideas given regarding breakfast opportunities, afternoon tours, etc.
9. Social Events Committee Report – Archie Doby
 - a. Committee Members for 2014 unchanged
 - b. Events currently planned – Archie is working on the event calendar and regional events including Tennessee Smokies, Chattanooga Lookouts and Sounds Baseball games. Bruce also suggested a baseball game to the new ball park in Jackson, TN.
10. Old Business – n/a
11. New Business - n/a
12. Open Discussion – Stefani discussed her draft Class of 2014 agenda which includes: Opening by Gary and Trish, 2013 class overview by Bruce, panel Q&A time, “what you need to know” by Stefani. Class of 2013 will create a powerpoint presentation to view. Stefani will provide 3x5 cards for questions.
13. Meeting Adjourn (Time: 3:11 p.m.) – April Romero

Dates to Remember

- Future Steering Committee Meetings – Meeting in Nashville at the TN Tower 17th floor Conference Room B and on Bridgeline 615-532-4599 from 2:00 p.m. until 3:30 p.m.: April 8, 2014, May 13, 2014, June 10, 2014, July 8, 2014, August 12, 2014, September 9, 2014, October 14, 2014, November 18, 2014 and December 9, 2014.
- Retirement Lunch and Learn – March 31, 2014 12-1:30pm
- TGMI Class of 2014 Orientation at Ellington Agricultural Center April 21 2:30 – 4:30
- TGMI Class of 2014 Week 1 at Montgomery Bell State Park May 4-9
- TGMI Class of 2014 Week 2 at UT Knoxville June 8-13
- Second Harvest Food Bank Community Service event – June 19, 2014 5:30 – 8:30pm



- TGMI Class of 2014 Graduation at Old Supreme Court Chambers August 18 9:30 – 11:30
- UT Football Game and Tailgate party – September 6, 2014
- December 4, 2014 noon – till, Set up for Holiday Breakfast, Ellington Agricultural Center.
- December 5, 2014 – Annual Alumni Meeting/Holiday Breakfast, 8:30 a.m. Ellington Agricultural Center.

Future Meeting Availability

- Archie Doby will not be able to attend the monthly Steering Committee meetings in August and September
- Greg Spradley will not be able to attend the monthly Steering Committee meeting in March

Action Items from Meeting

- April to email instructions of how to email TGMI alumni to Michelle, Terry, Lauren, Tina

Recommended Readings from Dr. Gary Peevely:

February:

The Art of Followership: How Great Followers Create Great Leaders and Organizations

Ronald E. Riggio (Editor), Ira Chaleff (Editor), Jean Lipman-Blumen (Editor)

ISBN: 978-0-7879-9665-9

Hardcover – 416 pages – January 2008 - \$60 Josey Bass (Wiley & Sons)

The Art of Followership puts dynamic leader-follower interaction at the forefront of discussion. It examines the multiple roles followers play and their often complex relationship to leaders. With contributions from leading scholars and practitioners from the burgeoning field of leadership/followership studies, this groundbreaking book outlines how followers contribute to effective leadership and to organizations overall. *The Art of Followership* explores the practice and research that promote positive followership and reveals the part that followers play in setting the standards and formulating the culture and policies of the group.

March:

The Practice of Leadership: Developing the Next Generation of Leaders

Jay A. Conger, Ronald E. Riggio, Bernard M. Bass

ISBN: 978-0-7879-8305-5

Hardcover – 432 pages - November 2006

This book includes contributions from top scholars who outline the best leadership practices for the benefit of the practicing leader. Each chapter focuses on a specific area of leadership practice and ends with a set of "take away" best practices in each area—an executive summary in reverse—that will serve as a quick reference for those who might want to peruse chapters, but still extract the best practices, as well as a summary for those who thoroughly read each chapter.